

REPUBLIC OF THE PHILIPPINES
PROFESSIONAL REGULATION COMMISSION



BOARD OF ACCOUNTANCY

NOTICE TO CPAs DOING THE INITIAL REGISTRATION AND TAKING THEIR OATH

From June 4 to June 11, 2018, registration for the issuance of Professional Identification Card and Certificate of Registration will be done on-line FOR THE PASSERS OF THE MAY 2018 CPA BOARD EXAMINATION. Please go to www.prc.gov.ph and follow instructions for initial registration. Those who will register are required to bring the following: downloaded duly accomplished Oath Form or PanunumpangPropesyonal, notice of admission (for identification only), 2 pieces passport sized pictures (colored with white background and complete name tag), 2 sets of documentary stamps and 1 piece short brown envelope. Successful examinees should personally register and sign in the Roster of Registered Professionals.

The date and venue for the FIRST oathtaking ceremony of the new successful examinees in the said examination is on July 10, 2018 in the Philippine International Convention Center in Pasay City. The oath taking in the other locations will be announced soon. The new CPAs have their option on where to take their oath.

THOSE CPAs WHO PASSED IN THE PREVIOUS EXAMINATIONS BUT WERE NOT YET ABLE TO TAKE THEIR OATH CAN PARTICIPATE IN ANY OF THE OATH TAKING EVENTS.

Tickets for the oath taking event in PICC shall be made available starting June 4. Watch for announcements where the tickets can be purchased.

PROCEDURES FOR THE INITIAL REGISTRATION OF THE INITIAL REGISTRATION OF THE NEW CPAs WHO PASSED THE MAY 2018 CPA BOARD EXAMINATIONS

For registrants, please proceed to the nearest PRC office. For filing of initial registration papers in Metro Manila, proceed to the Philippine International Convention Center entrance at Gate 4, facing Sofitel Manila (NOT through the Main Entrance).

Registrants are advised to observe the following steps:

Download with this www.prc-online.com or acquire an oath form at the nearest PRC office and bring the following:

- 1.1 One (1) documentary stamp
- 1.2 One (2) passport size picture in plain background with complete name tag (for Registry of Professionals)
- 1.3 Current Community Tax Certificate (cedula)

Present duly accomplished or downloaded oath form at designated counter/window (verification officer) for assessment of prescribed fees.

Proceed to the cashier window to pay the prescribed fee.

REGISTRATION FEE (PHP) 600 and ANNUAL FEE FOR THREE YEARS (PHP) 450 or total of (PHP) 1,050.

After payment, proceed to the designated Registration counter/window. The Registration Officer will print Registry Sheet with assigned Registration / License Number to be signed and thumb marked by the Registrant.

Upon completion of the Registry Sheet, issuance officer shall issue claim slip/stub.

Receive claim slip/stub and claim your Professional Identification Card as scheduled indicated on your claim slip/stub.

For matters on the passing of the May 2018 CPA examinations and the oath taking of new CPAs, use the hash tag [#Proud2018NewCPAs](https://twitter.com/Proud2018NewCPAs)

